

Lane County Parks Advisory

January, 10 2022
Meeting Summary

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The recorded minutes are available on the Parks Advisory Committee website:

http://lcpubw05.lanecounty.org/Information/PW_Parks/PAC_01112022.mp4

Members Present: Jim Mayo, Kevin Shanley, Greg Hyde, Carl Stiefbold, Mike Allen
Members Absent: Ashley Adelman
Staff Present: Brett Henry, Ed Alverson, Cynthia Schlegel, Todd Bowen, Bjorn Carlson
Guests Present: Liza Holtz, University of Oregon, Jason Blazer (HBRA), Della Webb (Friends Trail Committee), Peter Holland, Tim Foelker, Bob Keefer

Vice-Chair Mayo called the meeting to order at 6:06 p.m.

00:00:28 Introductions

00:03:38 Public Comment

- None

00:03:42 Assignment Review

- Henry reached out to Ashley Adelman, she stated she is resigning from the PAC.
- Reviewed by-laws for number of terms PAC officers can serve. Officers cannot serve more than three terms and terms do not need to be consecutive.
- Review of 2021 accomplishments and 2022 goals will be presented in new business.
- Sent out trail design standards to members regarding accessibility.
- Greenhouse gas website link sent out to the PAC.

00:06:39 Review of Meeting summary for December 13, 2021

- Approved as written; Mike Allen motioned, Kevin Shanley seconded, motion passed unanimously.

00:09:13 New Business

- Liza Holtz (University of Oregon) HBRA Trail Accessibility – Liza Holtz is a Master’s student at U of O in Landscape and Architecture. Holtz presented her finding from her study on trail

accessibility and trail standards at HBRA. Holtz talked about design interventions as suggestions for increasing accessibility. Holtz presented recommendations to remove some barriers to accessibility and also discussed messaging recommendations including photos showing trail accessibility, creating a tactile experience and providing wayfinding signage.

00:46:30

- Parks Funding Plan Implementation calendar & Work Plan – Henry stated Bob Keefer’s contract was extended through August to guide Parks through a funding plan. Henry presented Parks’ funding plan implementation calendar. Henry stated the public opinion survey will be done towards the end for real-time feel of what public opinion is closer to going out for a levy.
- Recruitment of PAC Member, District 1 – Two applications have been received for the vacant District 1 PAC member position; Pete Holland and Timothy Foelker. Both candidates present at meeting and the PAC will review applications at the next PAC meeting.
- Parks Business Operations Supervisor – Henry introduced Parks’ new Business Operations Supervisor, Bjorn Carlson.
- Volunteer & Marketing Coordinator – Interviews are scheduled for next week. Will have a meet and greet with the PAC and Friends groups towards the end of the month.

01:25:05

- 2022 Goals & 2021 Accomplishments – Henry asked PAC to review and email any feedback on Parks’ 2021 accomplishments:
 - Supported County staff in implementing recommendations from HBRA Habitat Management Plan (projects: Eastern Uplands, Ponderosa, and Coast Fork Trail).
 - Continued implementing the Large Event Oversight process.
 - Filled PAC vacancies. Appointed Tyger Gruber to a first term PAC member representing District 1.
 - Continued to identify and support efforts to increase Parks funding. Two PAC members (Kevin Shanley & Jim Mayo) served on Parks Funding Task Force.
 - Continued to identify and support ways Parks can better serve the community.
 - Supported the Adopt-a-Park volunteer program.
 - Continued to receive presentations and provide recommendations to the Board of Commissioners regarding park acquisitions, maintenance agreements and lease arrangements (i.e. North Jetty Park).
 - Received a year-end maintenance presentation from Ranger Bowen.
 - Received an update on the McKenzie Fish Hatchery Discovery Center project.
 - Supported internship opportunities.
 - Supported Parks staff with the Armitage Campground Expansion project.
 - Supported the Facilities Condition Assessment with the goal of reducing the backlog of deferred maintenance.

- Supported the construction of three cabins at Harbor Vista Park
 - Participate in the County Climate Action Plan as it was developed. A PAC member serves as a liaison. County Climate Strategist presented to the PAC.
 - Work with Parks staff with the implementation of the Parks Master Plan through Action Plans.
 - A sub-committee was formed to develop a Matrix Scoring system for Action Plans.
 - Three Actions Plans were selected: Improve park accessibility, establish a Water Trail, & improve park entrances.
 - Supported the Parks Division staff as they focus on recovery and restoration of the parks damaged by the Holiday Farm Fire.
- Henry presented Parks' 2022 goals:
- Support Parks staff with the implementation of the HBRA Habitat Management Plan.
 - Support the Parks Division in obtaining sustainable funding through a public funding measure and other opportunities.
 - Support of a Business Plan with a marketing/branding strategy and an Economic Impact Analysis to determine long-term sustainability of the parks system.
 - Support an annual review of Parks Fees.
 - Address the findings from the Facility Condition Assessment.
 - Address the failing water and sewer infrastructure identified in the Facility Condition Assessment.
 - Support a second Facilities Condition Assessment to prioritize the deferred maintenance backlog.
 - Support a Preventative Maintenance Schedule as recommended by the Facilities Condition Assessment.
 - Support Parks staff with the Armitage Campground Expansion project.
 - Participate in a Park tour if COVID-19 restrictions allow.
 - Ride-along with Parks maintenance personnel if COVID-19 restrictions allow.
 - Fill any PAC member vacancies.
 - Support the hiring of a new Volunteer & Marketing Coordinator.
 - Support the Adopt-a-Park volunteer program.
 - Receive an update on the McKenzie Fish Hatchery Discovery Center project.
 - Continue to support internship opportunities.
 - Continue to evaluate the dog policy at HBRA.
 - Explore an opportunity for a lease agreement with Department of State Lands for the North Jetty property.
 - Receive a year-end maintenance presentation from Ranger Bowen.
 - Host an Open House at Armitage Park.
 - Continue to implement the Master Plan through the execution of Action Plans.
 - Explore purchasing a trail-finder app to orient park visitors.
 - Support emergency management education at all Lane County parks.

- Election of Officers – Stiefbold nominated Jim Mayo as PAC Chair, Shanley seconded, and vote was unanimous, Mayo accepted the nomination. Shanley nominated Greg Hyde for PAC Vice Chair, Hyde nominated Stiefbold, Allen seconded. Hyde stated he would consider position next time and withdrew nomination. Vote was unanimous, Stiefbold accepted position of PAC Vice Chair.

01:32:02 Staff Updates/Reports

- Bowen presented Parks' 2021 Maintenance Report:
 - Richardson and Orchard Point W/X relay fix. Went to wireless.
 - Valve replacement around Fern Ridge parks.
 - Replaced domestic water pump at Richardson.
 - Started project design process for doubling the water storage for R/P – O/P.
 - Richardson Sewage Pumps replacement. Both Pumps.
 - Built awning over Armitage Campground office.
 - Created ADA access to big Dog Park.
 - Assisted with Hendricks Kiosk installation.
 - Assisted with FCA sewage evaluation.
 - Installed life jacket loaner Board at Orchard Point.
 - Extensive tree trimming in all valley parks.
 - Created new parking area for Harbor Vista cabins.
 - Harbor Vista Cabins.
 - Repaired pot holes at North Jetty.
 - Hazardous storm damaged tree removal in coast zone Parks.
 - Created new host site Konnie Park.

01:49:43 Open

- Shanley inquired about the second phase of facilities assessment. Henry Stated he is meeting with Faithful and Gould this week to get that started.
- Bowen would like to add illegal camping at Armitage Park to next PAC meeting.

01:51:22 Operations Report

- Provided in materials packet.

01:51:24 Meeting Wrap-up/Assignments

- Henry to send out goals and accomplishments for the PAC to review and vote on next meeting.
- Hyde stated one of the applicants for PAC member representing District 1 listed South Eugene District on their application and was wondering if that was permitted. Henry stated it is as long as it is approved by Commissioners.
- Allen stated the Climate Action Committee is meeting on January 25 and they are looking for three new members.

Mayo adjourned the meeting at 8:02 p.m.